

We are inviting all interested teachers to join our whānau at Hora Hora School. *We currently have two permanent positions teaching* in our Auraki – Mainstream Whanau Groups.

There are currently two of these, both have classes of (Yrs. 0&1) (Yrs. 2&3) (Yrs. 4 to 6) and some permutations. Teachers are expected to plan together and get to know how to teach across the school levels, and change with the ever-changing needs of the school.

An application for one of these positions will be taken as an application for both of them...

REMEMBER to write your Curriculum Vitae based upon the specifics of the Person Specifications and the Skills wanted, as outlined below. Include specific examples, photographs, references etc in relation to as many of these as possible.

It is not expected that applicants will have all of the people specifications or skills as outlined, or have mastered all etc. However, we will appoint on the applicants who can demonstrate the highest degree of these.

These positions are suitable for teachers Beginning (Provisionally Registered) to experienced, with these attributes.

Positions to start at start of 2025 School Year or earlier by negotiation.

The ideal person would:-

Have strengths in tikanga

Be able to build strong relationships with ākonga, whānau and our community.

Be developing as a classroom practitioner based upon sound pedagogical knowledge and skill.

Be highly collaborative and innovative.

Be highly flexible passionate and keen to learn, help and contribute to change.

Be questioning and aware, challenging the status quo, based upon what is logically, best for our ākonga, whānau and our community.

The idea person would have as many of the following skills/knowledge as possible:-

NZ Curriculum Subjects

- Able to discuss and use, a wide range of pedagogical approaches to how children learn
- Have experience in teaching all (Not just Literacy and Numeracy) curriculum areas and be able to demonstrate this as far as possible.
- Have at least two curriculum areas that they have more knowledge in not involving literacy and numeracy
- Have knowledge and preferably some experience in Literacy and Mathematics as espoused by the current Minister of Education

- Have some knowledge in the teaching of reading using some of the other 26 ways known to teachers to help children read fluently, that our current Minister does not seem to have heard about or does not understand.

Te Reo Māori me ōna Tikanga

- Can speak either Te Reo Māori, or willing to develop this skill as part of personal PD.
- A knowledge of Tikanga, preferably Tikanga o Te Tai Tokerau,
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Classroom Management

- Have a range of knowledge and or experience in classroom management
- Be flexible, in covering the needs of the whole class, groups of children and individual children, depending upon circumstances
- Be knowledgeable with regards the law and guidelines on restraint

Trauma and Abuse Theory

- Be able to demonstrate a knowledge of Trauma and Abuse Theory and its effects upon children, and how we need to work with those children, because of trauma and abuse.
- Have a desire to work with and develop skills to help trauma and abuse experienced children learn

ESOL

- Any knowledge, experience etc in ESOL

Other

- Have at least two curriculum areas that they have more knowledge and enjoy teaching more (not involving literacy and numeracy) than the other curriculum areas.

As stated, it is not expected that every applicant will be able to cover in depth all of the above. However, some will be stronger in some areas etc. Each applicant will be marked based upon what they can show, (preferably backed by examples) of what is outlined in the Person Specifications and the AS skills and Knowledge areas above.



Hora Hora School

22 Te Mai Road, Whangarei
Phone 09 438 3080 Fax 09 438 9047
Email office@horahora.school.nz
Website <http://www.horahora.school.nz>

TIME LINE FOR the two Auraki Mainstream Positions September 2024

The following is the time line for the Appointment Process.

1. Jobs advertised in the Gazette electronically followed in paper format, week by Friday 6th September 2024
2. Job Applications must be received at the School Office by 4.00pm Friday 21 September 2024.
3. Application Process commences Monday 24 September 2024. This will take some time, as it generally involves shortlisting extensive background checking, committee input and may or may not include an interview, depending upon applications...
4. Successful applicant notified at latest by the end of the last week in October 2024 but earlier if possible. This notification will be dependent upon the Vulnerable Children Interview Requirements (Each successful applicant must be interviewed by principal and identity established using Passport, Driver's license etc.) but could be earlier.
5. Once successful applicants are notified, all other short listed applicants will be contacted.\
6. Positions to be taken up by the start of the 2025 school year or sooner by negotiation,



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APPLICATION FORM FOR PERMANENT POSITION ADVERTISED AT HORA HORA SCHOOL

Please complete and sign this form and email to office@horahora.school.nz along with your CV and any other relevant information. Alternatively you can post it to Hora Hora School, 22 Te Mai Rd, Whangarei or hand into the School Office. We require your signature on the form.

All information is found on our website. Nothing is sent from the office.

Position Advertised is: **Mainstream Auraki Application**

Personal Details

NAME _____

ADDRESS _____

PHONE (Home)_____ (Mobile)_____

EMAIL _____

Present Employer

NAME _____

ADDRESS _____

PHONE (Home)_____ (Mobile)_____

EMAIL _____

Referee (1)

NAME _____

ADDRESS _____

PHONE (Home)_____ (Mobile)_____

EMAIL _____

RELATIONSHIP TO YOU _____

Referee (2)

NAME _____

ADDRESS _____

PHONE (Home)_____ (Mobile)_____

EMAIL _____

RELATIONSHIP TO YOU _____

Privacy Act 1993 (Must be signed by the Applicant)

This application is submitted on the understanding that any information given is for the use of the Hora Hora School Board of Trustees and their authorised representatives, who may at any time, have access to this information.

I agree to the Hora Hora School Board of Trustees or its authorised agents approaching my referees for either written or verbal statements of my abilities, knowledge people skills in relation to this Application for Appointment.

Furthermore I give consent for members of the Appointments Committee of the Hora Hora School Board of Trustees, to make enquiries of my present or past employers or colleagues or any other person who may assist in establishing my suitability for the position advertised at Hora Hora School, and or carrying out all required processes re this appointment

I am also aware that an interview must take place.

APPLICANT'S SIGNATURE _____ DATE _____

Mandatory Reporting Offences

Have you ever been convicted of any offences against the law, in any country, for which you could have been imprisoned for 3 months or more.

YES **No**

First time Drinking Driver comes into this category as a Yes. If the answer, for whatever offence is YES, please submit details of the offence(s) on a separate sheet of paper, with dates, details, penalty imposed reasons.

I solemnly and sincerely state, that there are no issues/concerns/actions/complaints/convictions etc., either in the past, or currently in the process of investigation, that could have an impact upon my suitability to be appointed to this school.

If there are, please state what these are, and the background to such.

Other

Are you aware of any processes that have been started, are in the process or awaiting decision that effect your possible suitability for teaching. These would include things like"-

- Teachers Council; Referrals re you
- Criminal Matters

(Remember, they are quite likely, to not impact on the appointment, but lack of disclosure, if discovered at a later date, will certainly be grounds for dismissal)

Application Signature

I certify that I am a registered (or provisionally registered as a New Zealand Teacher,) with a current practising Certificate.

NZTC PRACTISING CERTIFICATE NO _____

I solemnly and sincerely declare that to the best of my knowledge and belief, the information given in this application and in my C.V. and on any other material submitted by me for this appointment, is correct. I also understand that if successful, my placement of where I teach, may change from year to year.

APPLICANT'S SIGNATURE _____ Date / /

OFFICE USE ONLY. Date Application received / / . Time _____



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E.E.O Data. (Required as part of this Application) *Mainstream Auraki Applicant(s)*

As part of our requirements E.E.O. information must be obtained from all applicants for positions at Hora Hora Primary School. The viewing of this file will be restricted to the following.

- (a) the office personnel
- (b) the staff member responsible for E.E.O practices.
- (c) the personnel officer of the Board of Trustees.

The purpose of collecting information is to identify gender, ethnic origin and disabilities. Once we have this data base new appointments will be able to more accurately reflect the E.E.O. principles as per our policy and to establish particular employment needs of our employees.

Could you please fill in the form below and attach it to your application.

Name _____ Gender _____

Ethnic Origin. _____

Disability/ies.

Do you live with the effects of injury, long term illness or disability/disabilities? Yes / No

Tick all that apply. Does your disability / injury / illness affect your

- | | |
|--------------------------------------------------|-------------------------------------------------------|
| <input type="checkbox"/> Movement | <input type="checkbox"/> Vision |
| <input type="checkbox"/> Respiration / Breathing | <input type="checkbox"/> Hearing |
| <input type="checkbox"/> Speech | <input type="checkbox"/> Emotional and Mental health. |
| <input type="checkbox"/> Concentration | <input type="checkbox"/> Heart |
| <input type="checkbox"/> Other (please state) | |

Do you need any technical aids or equipment, or adaptations to our work place, to make your work easier or to increase you work performance? YES NO

If yes, please provide more information.

Family Responsibilities – outline any responsibilities you have for care of children or elders
